

# Pinellas County Sheriff's Office

*"Leading The Way For A Safer Pinellas"*



## CAPTAIN-LAW ENFORCEMENT

<b>JOB CODE: 20020</b>	<b>PAY GRADE: 33101</b>	<b>PAY RANGE: \$139,265</b>
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### GENERAL DESCRIPTION

Under the administrative direction of a Commander, performs advanced administrative, supervisory and technical law enforcement work of considerable difficulty, exercising command of and/or directing the activities of a specifically assigned specialized unit. Work involves extensive responsibility for utilizing independent judgment and individual initiative in the interpretation of orders, policies, procedures, rules and regulations in making decisions concerning complex police and technical problems and in leading subordinate members in routine and emergency situations. Work is reviewed by a higher authority through review and analysis of reports, records and periodic staff conferences for conformity in the attainment of desired objectives and results.

Members in this position must reside in the following counties: Pinellas, Hillsborough, Pasco, or Manatee.

### ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Pursuit, apprehension, and arrest of law violators or suspected law violators.
- Supervises, directs, and coordinates through subordinate officers, various law enforcement functions, and administrative activities; supervises all members assigned to the division (area) of command.
- Evaluates the effectiveness of the operations of the assigned division (area) of command to ensure compliance and adherence to established work method procedures, policies and rules and regulations; initiates corrective action and/or disciplinary measures as indicated to ensure conformity.
- Prepares budget and maintains division's (area) within budget.
- Supervises major cases, special and emergency situations, assuming charge of law enforcement activities on the scene, and develops and modifies operation plans covering such emergencies.
- Assists in the training of personnel.
- Performs other related duties as assigned.
- Participates in Sheriff's Office recruitment and community relations activities as directed.



## QUALIFICATIONS

- High school graduation or equivalent diploma from an institution accredited by an accrediting body recognized by the U. S. Dept. of Education or licensed as a degree granting institution by the Commission for Independent Education.
- Certification of completion of law enforcement training as required by the State of Florida.
- Meet requirements and standards of the Florida Criminal Justice Standards and Training Commission as authorized by F.S.S. 943.13.
- Must possess a valid Florida Driver's License.

## KNOWLEDGE, SKILLS, AND ABILITIES

- All of the knowledge, skills, and abilities required of a Law Enforcement Lieutenant.
- Ability to make independent decisions regarding complex issues, both administratively and operationally.
- Ability to analyze staffing needs and make recommendations based on research and available data.
- Ability to plan, assign, supervise and review the work of a large number of members directly and through subordinate officers.
- Ability to interpret the objectives of law enforcement functions to subordinates and to the public.
- Ability to lead by example.
- Ability to react quickly and calmly and direct the work of subordinates in an emergency.
- Knowledge of the importance of law enforcement work, the geography of Pinellas County, its unincorporated areas, and the general roadway system of the County.
- Knowledge of applicable laws, ordinances, rules and regulations.
- Knowledge of first aid practices.
- Ability to understand and carry out oral and written instructions.
- Ability to react quickly and calmly in emergency situations.
- Ability to cope with stressful situations and perform calmly under stressful conditions.
- Ability to work closely with others as a team.
- Ability to prepare and present clear, accurate, concise and objective written and oral reports.
- Ability to enforce the law with firmness, tact, and impartiality and to deal courteously with the public.
- Ability to recognize and understand the emotional and physical reactions of both victims and perpetrators of crimes.
- Ability to adhere, at all times, to the standards and principles of honesty and integrity,



and to keep your private life unsullied as an example to all.

- Ability to comply with the Drug Free Workplace Act.
- Skill in calmly and systematically eliciting critical information from individuals who may be injured and/or highly emotional.

## PHYSICAL ABILITIES

The physical abilities listed below are requirements to perform the essential functions and responsibilities.

- Requires satisfactory medical standards as stated on FDLE form CJSTC 75A, agency medical physical clearance form, and the following:
  - Visual acuity of 20/30 vision standard in each eye; if corrective lenses must be used to satisfy 20/30 vision standard, uncorrected vision should be no worse than 20/100 in each eye.
  - Hearing acuity, single hearing levels should not exceed 25 decibels at either 500, 1000, or 2000 Hz nor exceed 30 decibels at 3000 Hz frequencies in each ear.
- Ability to lift 50 lbs. from floor to waist.
- Ability to perceive sounds at normal voice range and sounds transmitted by radio and sirens.
- Ability to maintain a level of physical conditioning to be able to physically subdue, restrain, and apprehend law violators.
- Ability to meet the physical conditioning requirements of periodic in-service training in all high liability areas (firearms, defensive tactics, A.S.P., tactical driving).
- Ability to render physical assistance to victims.
- Ability to operate authorized revolver or semi-automatic handguns designated by the agency from a standing, crouching, kneeling, or prone position with either hand with accuracy; essentials for this requirement shall consist of, but not be limited to, the following: grip, stance, sighting under various lighting conditions, trigger control, body positioning, drawing techniques and loading/unloading.
- Ability to drive a motor vehicle in a safe and efficient manner. Essentials for this requirement shall include, but not be limited to the following:
  - Ability to sit in a standard car seat.
  - Ability to use right foot for operation of gas pedal.
  - Ability to use right foot for operation of brake pedal.
  - Ability to use column gearshift.
  - Ability to obtain and maintain a valid Florida driver's license (minimum Class E)
  - Ability to utilize standard vehicle emergency equipment; ability to use mirrors for safe vehicle operation.

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- Ability to properly identify colors utilized in descriptions.
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the work place.

This list of functions, duties, responsibilities, skills, and physical abilities is not intended to be all-inclusive, and the employer reserves the right to assign additional functions and responsibilities as deemed necessary.