

Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"



DENTIST

JOB CODE: 27100

PAY GRADE: MED05

SALARY RANGE: \$195,055

GENERAL DESCRIPTION

Under the general direction of the Dental Supervisor, the main focus of the position is the evaluation and treatment of inmate dental conditions; monitoring and evaluating the dental health program and dental services provided to the inmate population, and acting as a dental consultant to the Dental Supervisor and healthcare staff. Work is reviewed through observation and results obtained. **This position provides after hours call coverage as scheduled.**

SUPERVISES OTHERS: No

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Responsible for their subordinate employee's welfare and care, individual training in the conduct of their duties and mentoring
- Reviews subordinates work performance, conducts open and honest performance counseling, appraisals and evaluated conditions of performance, initiates corrective action and/or disciplinary action as necessary
- Ensure subordinates meet agency standard in personal appearance, maintains and accounts for materials and agency equipment as prescribed by Sheriff's Office policy, special or General Orders and Standard Operating Procedures (SOPs)
- Performs emergency treatment and routine drilling, filling, and extraction of teeth in accordance with established dental policies, procedures, and treatment priorities;
- Evaluates inmates needing or requesting dental care not included under basic health care services and makes clinically appropriate recommendations; assures inmates are treated and scheduled for follow-up procedures in keeping with community indigent standards;
- Instructs inmates in good dental hygiene techniques; establishes individualized treatment plans for inmates requiring ongoing dental care;
- Properly utilizes the Electronic Medical Record (EMR); maintains the integrity and security of the EMR; maintains current and complete dental records and documents all care provided in the health record; maintaining patient confidentiality;
- Completes the equipment checklist, assists with instrument and sharps counts when necessary, and gives reports, as necessary;
- Assures compliance with infection control policies and procedures in the dental area; participates in quality improvement activities;

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- Provides training to ensure that the nurses are knowledgeable in completing the dental screening and patient education related to dental hygiene, brushing techniques, etc.;
- Assures each inmate is offered a dental examination within one year of admission into the facility that includes x-rays when indicated, and an individualized treatment plan for inmates requiring ongoing dental care;
- Assures dental services are in compliance with the National Commission on Correctional Health Care, American Correctional Association, Florida Model Jail Standards and any and all related laws, rules or directives;
- Provides in-service training to all health staff members on triaging dental conditions, completing dental screenings, dental hygiene, dental care, and dental emergencies;
- Obtains a Patient Consent to Dental Treatment Form from each inmate prior to initiating invasive procedures; obtains refusal forms for those inmates who choose to refuse a particular procedure or visit;
- Participates in Sheriff's Office recruitment and community relations activities as directed.

Regular and reliable attendance is required as an essential function of the position.

This position is considered essential and, in the event of an emergency or natural disaster, will be required to report to work.

This list is not intended to be all-inclusive and you may not be responsible for every item listed. The employer reserves the right to assign additional functions and responsibilities as necessary.

QUALIFICATIONS

- Graduation from an accredited college or university with a Doctoral Degree(DDS or DMD) AND
- Three (3) years' related experience
- Florida Dental License (DDS or DMD), DEA Certification
- Maintain appropriate, unrestricted credentials according to the licensure, certification, and registration requirements of the jurisdiction
- CPR – BLS or ACLS Certification
- Must possess a valid Florida driver's license
- Consideration for this position requires a credit check



KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to diagnose and treat diseases, injuries, and malformations of teeth and gums, and related oral structures
- Ability to examine inmate to determine nature of condition, utilizing x-rays, dental instruments, and other diagnostic procedures
- Ability to clean, fill, and extract teeth, using rotary and hand instruments, medications and surgical procedures
- Ability to provide preventive dental services to inmates
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the workplace

PHYSICAL ABILITIES

The physical abilities listed below are estimates of time spent during a typical work day to perform essential functions and responsibilities. Members in this position may be required to:

- Sit up to 6 hours per day
- Stand up to 1 hour per day
- Walk up to 1 hour per day
- Continuously lift up to 10 lbs.
- Occasionally lift up to 25 lbs.
- Continuously bend, reach, or twist
- Occasionally squat