



## PINELLAS COUNTY SHERIFF'S OFFICE

### Notice Regarding Collection of Social Security Numbers

The collection of social security numbers by the Pinellas County Sheriff's Office (PCSO) is either specifically authorized by law or imperative for the performance of PCSO's duties and responsibilities as prescribed by law and the Florida Constitution. The following list identifies the purposes for which social security numbers may be collected, used, or disclosed, the relevant legal authority and whether collection of the social security number for the stated purpose is voluntary or required.

1. For employment eligibility and reports to IRS and the Social Security Administration, including for W-4s and I-9s [Required by federal statute and regulation 26 U.S.C. 6051 and 26 C.F.R. 31.6011(b)-2, 26 C.F.R. 301.6109-1 and 31.3402(f)(2)-1, and Fla. Stat. §119.071(5)(a)6]
2. For income tax withholding (including for annuity and sick leave)/payroll deductions on W-2s [Required by 26 U.S.C. 3402, 26 C.F.R. 31.6051-1 and Fla. Stat. §119.071(5)(a)6]
3. For enrollment/participation in the Florida Retirement System (FRS) and contributions to FRS [Required by Fla. Admin. Code 19-11.010, 19-11.006 and 19-11.007 and Fla. Stat. §119.071(5)(a)6 or required by Fla. Stat. §121.051 and 121.071 and Fla. Admin. Code 19-13.003 and Fla. Stat. §119.071(5)(a)6]
4. For social security contributions [Required by Fla. Admin. Code 60S-3.010 and Fla. Stat. §119.071(5)(a)6]
5. For income deduction notices for child support, alimony and for child support enforcement [Required by Fla. Stat. § 61.1301(2)(e), 45C.F.R. 307.11, or Fla. Stat. § 61.13, 742.10, 409.2563, 409.256, or 742.031]
6. For identification purposes in child protection investigations [Authorized by Fla. Stat. § 39.301(9)(a)]
7. For unemployment compensation benefits [Required by Fla. Stat. Ch. 443 and Fla. Stat. § 119.071(5)(a)6]
8. For reports of worker's compensation injury or death [Required by Fla. Stat. § 440.185, Fla. Admin. Code 69L-3.003 et seq. and Fla. Stat. § 119.071(5)(a)6]
9. For Vendors/Consultants for whom a federal tax identification number is not available. [Required by 26 C.F.R. § 31.3406-0, 26 C.F.R. § 31.3406-0, 26 C.F.R. § 301.6109-1, and Fla. Stat. § 119.071(5)(a)6]
10. For tort claims and tort notices of claim against PCSO [Required by Fla. Stat. § 768.28(6), and Fla. Stat. § 119.071(5)(a)]
11. For verification of identity, background investigations, criminal history checks, criminal intelligence gathering and criminal investigations [Authorized by Fla. Stat. § 119.071(5)(a)6]
12. The social security number may be disclosed for the purpose of the administration of health benefits for a PCSO employee or his or her dependents [Required by Fla. Stat. § 119.071(5)(a)6]
13. The social security number may be disclosed to facilitate the direct deposit of funds by electronic or other medium to a payee's account [Authorized by Fla. Stat. § 119.071(5)(a)6]
14. The social security number may be disclosed if it is expressly permitted or required by federal or state law, or a court order [Authorized by Fla. Stat. § 119.071(5)(a)6]
15. The social security number may be disclosed if the individual expressly consents in writing to the disclosure of his or her social security number [Authorized by Fla. Stat. § 119.07(5)(a)6]
16. The social security number may be disclosed if the disclosure is necessary for the receiving agency or government entity to perform its duties and responsibilities [Authorized by Fla. Stat. § 119.071(5)(a)6]
17. The social security number may be disclosed if the disclosure is made to comply with the USA Patriot Act of 2001, Pub. L. No. 107-56, or Presidential Executive Order 13224.
18. The social security number may be disclosed if the disclosure is made to a commercial entity for the permissible uses set forth in the federal Driver's Privacy Protection Act of 1994, 18 U.S.C. Sec. 2721 et seq.; the Fair Credit Reporting Act, 15 U.S.C. Sec. 1681 et seq.; or the Financial Services Modernization Act of 1999, 15 U.S.C. Sec. 6801 et seq., provided that the authorized commercial entity complies with the requirements of Fla. Stat. § 119.071(5)

*Please contact the Pinellas County Sheriff's Office Human Resources Bureau, if you have any questions regarding the collection of Social Security Numbers.*

**IT IS NOT NECESSARY TO RETURN THIS DOCUMENT TO HUMAN RESOURCES.**