

Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"



PHYSICIAN

JOB CODE: 27600

PAY GRADE: MED03

SALARY RANGE: \$215,270 - \$233,676

GENERAL DESCRIPTION

Under the supervision of the Medical Director, the physician shall provide and supervise medical care to inmates. The physician shall continuously evaluate the medical program and medical services provided; practice within the scope of authority; provide only necessary healthcare to those inmates having serious health conditions, while remaining fiscally responsible to the agency. Work is reviewed through observation and results obtained. **This position provides after hours call coverage as scheduled.**

SUPERVISES OTHERS: No

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Perform health exams on inmates referred by nursing/professional staff using established clinical guidelines. Provide medical treatment, order studies, diagnostic testing, and ancillary services required, as consistent with medical authority's commitment to provide basic health care services to the inmate population;
- Document effectively and efficiently, all services rendered or ordered for an inmate in the electronic health record (EMR);
- Review/evaluate those cases requiring ongoing medical/pharmaceutical attention as required;
- Instruct inmates in required health hygiene techniques as well as disease management and prevention, and document instruction in the EMR;
- Assist in the development, implementation, monitoring, and annual review of health care policies and procedures, Emergency Response Plan, Infection Control Manual, Clinical Guidelines, Nursing Protocols, and training materials;
- Review and countersign diagnostic studies; inform inmates of the results, and document justification for any change in treatment modality;
- Maintain accurate statistics as instructed;
- Attend all Continuous Quality Improvement (CQI) and other meetings as required;
- Perform audits/studies on healthcare topics in order to improve processes and procedures, decrease costs, etc.;
- Follow the Pharmacy Formulary and other guidelines as provided by the Medical Director and Health Services Administrator;

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- Participates in Sheriff's Office recruitment and community relations activities as directed.

This position is considered essential and, in the event of an emergency or natural disaster, will be required to report to work.

This list is not intended to be all-inclusive and you may not be responsible for every item listed. The employer reserves the right to assign additional functions and responsibilities as necessary.

QUALIFICATIONS

- Doctoral Degree (MD or DO)
- Florida Medical License (MD/DO) and Board Certification in Internal Medicine and/or Family Practice in accordance with Florida statute; DEA Certification
- Maintain appropriate, unrestricted credentials according to the licensure, certification, and registration requirements of the jurisdiction
- CPR-Basic Life Support or ACLS Certification
- Two (2) years correctional health experience is preferred; may substitute for two (2) years not-for-profit or community based healthcare
- Must possess a valid Florida driver's license
- Consideration for this position requires a credit check

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to interact effectively and courteously with all, and to establish and maintain effective working relationships with members, other agencies and the public
- Knowledge of the General Orders, policies, and procedures of the Pinellas County Sheriff's Office
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the workplace

PHYSICAL ABILITIES

The physical abilities listed below are estimates of time spent during a typical work day to perform essential functions and responsibilities. Members in this position may be required to:

- Sit up to 4 hours per day
- Stand up to 2 hours per day
- Walk up to 2 hours per day
- Continuously lift up to 10 lbs.

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- Lift up to 100 lbs.
- Continuously reach or twist
- Occasionally bend, squat, or kneel