

# Pinellas County Sheriff's Office

*"Leading The Way For A Safer Pinellas"*



## DEPUTY SHERIFF - DETENTION AND CORRECTIONS

<b>JOB CODE: 40020</b>	<b>PAY GRADE: S01</b>	<b>PAY RANGE: \$65,000 - \$91,712</b>
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### GENERAL DESCRIPTION

Under general supervision of a Detention Sergeant, performs corrections work of average difficulty and responsibility in dealing with persons under confinement and includes the care, custody, restraint, general welfare of inmates detained at the Department of Detention and Corrections, and other related duties as required by direction or assignment. Work is performed with some independence and deputy must be able to exercise good judgment and initiative in handling routine and emergency situations.

Positions require the member to work on rotating shifts, including nights, weekends and holidays. Duties are generally performed on an assigned shift at an assigned facility, but the deputy may be called upon to continue assigned duties or perform work assignments on other shifts and/or at such times as directed to best fill the efficient and effective operations of the Sheriff's Office. Work is reviewed through personal observation, inspections and by discussion and review of daily reports for adherence to prescribed methods and procedures.

### ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Care, custody, control, and physical restraint of inmates within a criminal detention facility, while on work detail and while being transported.
- Admits persons committed to the Department of Detention and Corrections; places inmates under confinement in cells or other Detention areas as directed.
- Responsible for searching inmates upon arrival at the Department of Detention and Corrections and any time inmates leave their assigned area.
- Maintains good order and conduct of inmates.
- Performs daily security inspections of inmates and cell areas for contraband, escape attempts, unauthorized articles, weapons, etc.; searches and removes all unauthorized personal articles and contraband from all inmates.
- Accountable for tools and equipment in area of responsibility.
- Exercises reasonable and/or special care or action in handling special risk inmates.
- Ensures the cleanliness of the area of assigned responsibility; assigns and directs inmates in such work details as required.
- Supervises and interacts with adults, juveniles, male and female to include felons, misdemeanants, sentenced and non-sentenced inmates.
- Assists in the training of personnel.
- Participates in Sheriff's Office recruitment and community relations activities as directed.



## QUALIFICATIONS

- Requires that the member be at least 19 years of age.
- High school graduation or equivalent diploma from an institution accredited by an accrediting body recognized by the U. S. Dept. of Education or licensed as a degree granting institution by the Commission for Independent Education.
- Certification of completion of correctional training as required by the State of Florida.
- Upon completion of training, must obtain certification by the Florida Criminal Justice Standards and Training Commission as authorized by F.S.S. 943.13.
- Must possess and maintain a valid Florida Driver's License (minimum Class E).
- Consideration for this position requires a credit check.

## KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of Florida Model Jail Standards and Sheriff's Office rules and regulations as applied to correctional work. Knowledge of General Orders and standard operating procedures.
- Ability to apply modern correctional principles and practices.
- Knowledge of applicable laws, ordinances, rules and regulations.
- Knowledge of cardio pulmonary resuscitation.
- Ability and willingness to learn the principles of criminology and penology, as applied to the corrections profession.
- Ability to react quickly and calmly in emergency situations.
- Ability to understand, express, and carry out oral and written instructions.
- Ability to work closely with others as a team.
- Ability to enforce the rules and policies of the Department of Detention and Corrections with firmness, tact, and impartiality, and to deal courteously with the public.
- Ability to observe and respond to situations promptly and objectively.
- Ability to meet requirements of periodic in-service training in all high liability areas (firearms, defensive tactics, etc).
- Ability to train with and use safe handcuffing procedures.
- Ability to use and care for equipment and devices used in the corrections profession.
- Ability to comply with the Drug Free Workplace Act.



## PHYSICAL ABILITIES

The physical abilities listed below are requirements to perform the essential functions and responsibilities.

- Requires satisfactory medical standards as stated on FDLE form CJSTC 75A, agency medical physical clearance form, and the following:
  - Visual acuity of 20/30 vision standard in each eye; if corrective lenses must be used to satisfy 20/30 vision standard, uncorrected vision should be no worse than 20/100 in each eye.
  - Hearing acuity, single hearing levels should not exceed 25 decibels at either 500, 1000, or 2000 Hz nor exceed 30 decibels at 3000 Hz frequencies in each ear.
- Ability to lift 50 lbs. from floor to waist.
- Ability to sit, stand and walk up to 12 hours per day.
- Ability to perceive sounds at normal voice range and sounds transmitted by radio and sirens.
- Ability to maintain a level of physical conditioning to be able to physically subdue and restrain inmates.
- Ability to meet the physical conditioning requirements of periodic in-service training in all high liability areas (firearms, defensive tactics, A.S.P., tactical driving).
- Ability to render physical assistance.
- Ability to wear and use a Scott Air Pack on his/her back, which weighs approximately 30 lbs.
- Ability to climb standard stairs, while carrying a 12 gauge shotgun on a sling, which weighs approximately 8 pounds, or Scott Air Pack.
- Ability to operate authorized revolver or semi-automatic handguns designated by the agency from a standing, crouching, kneeling, or prone position with either hand with accuracy; essentials for this requirement shall consist of, but not be limited to, the following: grip, stance, sighting under various lighting conditions, trigger control, body positioning, drawing techniques and loading/unloading.
- Ability to drive a motor vehicle in a safe and efficient manner.
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the work place.

This list of functions, duties, responsibilities, skills, and physical abilities is not intended to be all-inclusive, and the employer reserves the right to assign additional functions and responsibilities as deemed necessary.