

Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"



AIRPORT SECURITY SPECIALIST

JOB CODE: 50160	PAY GRADE: 54	PAY RANGE: \$47,258 - \$68,524
------------------------	----------------------	---------------------------------------

GENERAL DESCRIPTION

Under the general direction of a Sergeant, performs work of a responsible nature related to security functions at the St. Petersburg Clearwater International Airport. Work is performed in accordance with Sheriff's Office rules, regulations, policies and procedures. Members are expected to work with some independence. Work is reviewed through observation and results obtained.

Shift work required.

SUPERVISES OTHERS: No

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Assists in security at secured airport access points throughout the St. Petersburg Clearwater International Airport facility by conducting security screening of persons and items; to include inspection of persons and property to identify prohibited items
- Verifies that all airport personnel and visitors seeking entry to the secured airport access points are in possession of an appropriately displayed SIDA Badge, or escorted by an authorized member in possession of a SIDA Badge with escort privileges
- Monitors airport surveillance cameras, security gates and electronic doors, fire alarm systems, and intercom/public address systems
- Communicates effectively via agency radio with deputies assigned to airport
- Assists with terminal curbside crosswalk traffic control when necessary or directed
- Responsible for enforcement of parking fees and accessing fines for noncompliant vehicles
- Responds to emergencies to provide assistance and initiate emergency procedures based on standard policies or regulations
- Regular and reliable attendance is required as an essential function of the position
- This position may be considered essential and, in the event of an emergency or natural disaster, may be required to report to work
- Participates in Sheriff's Office recruitment and community relations activities as directed
- This list is not intended to be all-inclusive and you may not be responsible for every item listed. The employer reserves the right to assign additional functions and responsibilities as necessary

Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"



QUALIFICATIONS

- High School graduation or equivalent diploma from an institution accredited by an accrediting body recognized by the U.S. Department of Education (DOE) or licensed as a degree granting institution by the Commission for Independent Education
- Must possess a valid Florida driver's license
- Consideration for this position requires a credit check

KNOWLEDGE, SKILLS, AND ABILITIES

- Maintain knowledge of, comply with, and enforce all institutional policies, rules, procedures, and regulations
- Ability to visually monitor activities utilizing the airport closed circuit camera systems
- Knowledge of procedure for reporting emergencies and equipment failures
- Ability to communicate effectively, both orally and in writing
- Ability to work closely and effectively with PCSO staff, other airport staff and the public
- Ability to exercise sound judgment
- Ability to comprehend and perform written and oral instructions
- Ability to react quickly, calmly and effectively in emergency situations
- Ability to effectively utilize equipment and devices assigned to the area of responsibility
- Ability to comprehend and perform all duties related to assigned duty post
- Ability to obey any lawful order of a superior, including any order relayed from a superior by another member
- Ability to complete administrative paperwork or assists in the preparation or maintenance of records, forms, or reports utilizing the agency computer system
- Ability to participate in the field training program which consists of varying work days and hours
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the workplace



PHYSICAL ABILITIES

The physical abilities listed below are estimates of time spent during a typical work day to perform essential functions and responsibilities. Members in this position may be required to:

- Meet the minimum hearing and vision requirements as follows:
 - Have 20/30 (or better) corrected vision
 - Must pass hearing with less than or equal to 40 decibels in each ear under the frequencies: 500 Hz, 1,000 Hz and 2,000 Hz
- Sit or stand up to 6 hours per day
- Walk up to 6 hours per day
- Occasionally lift up to 25 lbs.
- Occasionally bend and reach